



Holy Spirit Lutheran Church
Congregational Meeting
June 12, 2022

- Copies of the HSLC Annual Report were available to all attendees.

Welcome – by Dave Papenhausen, Council President – at 12:15

Opening Prayer – Pastor Gina Herman

State of the Congregation – Pastor Gina

1. Congregation is doing well. Forgiveness of our Covid PPP loan and the generous give by a member to pay off our building loan have helped us to stay financially stable. As we return to more normal congregational life, we will continue to vision on what this stability can mean for us in the future.
2. We would like to acknowledge our wonderful staff who have done, and continue to do, so much to keep us connected as a community. In particular, we would like to thank Becky Cole, Danielle Dadashi, Marge Buchanan and Joan Friel for their help in preparing today’s presentation.
3. This year we have taken so many great and faithful steps forward despite the constrains of Covid. These include:
 - a. Offering online, and now, live streaming worship.
 - b. Supporting continuing ministries including the building of our Columbarium.
 - c. Safely reopening our building for worship and gatherings.
 - d. And hiring a new pastor!

[Note: presentation began before quorum was reached. All voting postponed until needed members arrived. See below.]

Welcome!

Welcome	David Papenhausen
Meeting guidelines	David Papenhausen
Opening Prayer/State of Congregation	Pastor Gina
Quorum Call	Jeff Churchill
Health and Safety Status	Amy Wulfestieg
Columbarium Status	Tim Sellard
Council Member Selection and Vote	Amy Wulfestieg
Year Ending budget Summary	Jeff Churchill
2022-2023 Budget/ Vote	Jeff Churchill
Closing Prayer	Pastor Gina
Adjournment	David Papenhausen



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Health and Safety Status

Amy Wulfestieg



Amy Wulfestieg – Council member and representative on the Safety Committee

Happy to report that this committee is about done!

Now that the congregation has returned to live worship, the Safety Committee is focused on:

1. Planning routines to govern current use of the space for best safety of all involved.
2. Staying in touch with staff and administration as new situations arise.
3. Using the Lake Washington School District directives as a thoughtful guide and model for safe practice.

The committee will continue to be available to work through any questions that arise.

Many thanks to Dave Carberry and Dave Papenhausen for their work in this critical time. And thanks to the Congregation for their thoughtfulness in supporting the Safety Committee's actions.

No questions were offered from the floor at this time.

Columbarium Status

Tim Sellard



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Contemplative Garden Project

Phase 1 – Labyrinth – Complete



Phase 2 – Columbarium walls and Memorial Plaque wall

95% complete

Expected completion Mid-August

Tim Sellard, Columbarium Committee - Columbarium Status

Project was begun 3 years ago. Our goal is to have a Contemplative Garden that will encompass the Labyrinth; 2 Columbarium walls, and a Memorial Plaque Wall.

Phase 1 - the Labyrinth, the first section completed, is a place for meditation and prayer which is currently being used on a regular basis.

Phase 2 - the Columbarium walls and Memorial Plaque wall is almost finished and should be complete before September.

Niche wall construction is coming in under budget and should be finished by mid-July.

Scheduling for inurnment ceremonies will begin soon.

Niches and Plaques

- | | |
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| <ul style="list-style-type: none">• Niches<ul style="list-style-type: none">• 144 total niches in project• 36 Sold• 61 people will be housed<ul style="list-style-type: none">• Therefore approx. 60 engravings• 13 already deceased• Memorial Plaques<ul style="list-style-type: none">• 96 total plaques in project• 12 plaques Sold• 15 people to be memorialized<ul style="list-style-type: none">• 4 already deceased | <ul style="list-style-type: none">• Niches<ul style="list-style-type: none">• \$3,500 price per niche• 108 niches still for sale• One niche holds two urns• Memorial Plaques<ul style="list-style-type: none">• \$400 for a single plaque• \$500 for a double plaque• 84 plaques still for sale |
|--|--|

Currently the Columbarium project is on a sound financial standing.

\$25,000 plus the \$30,000 loan are still available for Phase 3 and continuing needs.

Financial situation

- Columbarium and Memorials accounts
 - Cash on hand without the \$30k loan
\$40,246.00
 - Monthly income
 - Plus any other donations \$
1,525.00
 - Amount remaining to pay on current project
\$25,000.00 Plus any change orders
 - Amount reserved for engraving all niches sold
\$ 7,000.00

Future Activities phase 3

- Project completion
- Dedication Ceremony (not to be scheduled until project is complete)
- Schedule Inurnment services for already deceased
- Add Benches \$968x3
- <https://parkwarehouse.com/product/trailside-backless-recycled-plastic-bench/>
- Landscaping
- Artwork
- Future placements



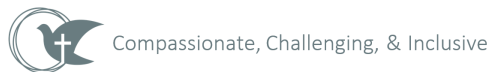
Phase 3 will include addition of benches, landscaping and artwork.

Anyone wishing to contribute to this project should contact Tim Sellard.

- Nancy Swanson rose to thank the committee for the hard work and continuing commitment to this project.

No questions were offered from the floor at this time.

Council Member Selection & Vote



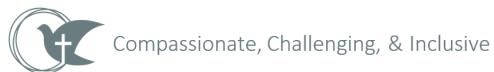
Council Member Selection & Vote – Amy Wulfestieg, Council Member

Amy opened with a thank you to all the outgoing Council members for their service on behalf of Holy Spirit Lutheran Church.

Farewell to Retiring Council Members

We thank the following members who will be leaving council

- Michael Lawson
- Mike May
- Kathie Olson
- Jessica Thompson
- Tracey Dunlap



Amy continued with the introduction of Candidates for Council Membership:

Council Candidates



Kristi Isensee

Kristi has been a member of HSLC for almost ten years with her spouse Peter and two daughters. She served on the Holden Village Board as well as several other non-profit organizations.



Kris Isaacson

Kris has been a member of HSLC for roughly 10 years. She has been on the Worship committee, led small groups of confirmands and most recently taught Sunday School.



Emily Lynn

Emily is a life-long ELCA Lutheran and has been a member of HSLC for nearly 10 years. She currently serves on the Stewardship Committee and is a bell choir substitute from time to time. Her children, age 10 and 6, enjoy the many activities here, and her husband Eric teaches K-3 Sunday School.

Council Candidates (continued)



Ron Schei

Ron is a very active member of HSLC. He and his wife Velda head up the Garden Fellowship ministry.



Mary Ann Timeus

Mary Ann has been a member of council for three years and served as council secretary for two. She is the liaison to the Faith Formation committee.



Mark Vanderveen

Mark's family joined HSLC as members 31 years ago. Since then he has served three years on Church Council, one as Council President; taught 7th grade Sunday school; served 3 years on the Personnel Committee; co-chaired church remodel committee; donated and oversaw the installation of the back-up generator; serves as an usher and assistant minister. Mark will be pursuing his Master's in Theological Studies this fall.

No questions were offered from the floor at this time.

- At this time, as we were still 3 short of a quorum; voting was tabled until quorum could be reached.

FY23 Budget Highlights

- First full budget exercise in three years
- **5.2% decrease** compared to FY22
 - FY22 expenses were nearly 20% below budget
 - Pre-COVID underspending was 3-5%
- Mortgage payoff eliminated \$79k expense
- Funds cost-of-living adjustments for staff
- Committee budgets stable



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The reduced budget recommendation for the coming fiscal year reflects the fact that we are no longer paying off a mortgage. The impact is about .6%.

FY23 as Transition Year

- Fully supporting the budget requires about **15% increase in giving** compared to FY22
- Budget assumes use of about \$75k of general fund balance to balance budget as giving recovers and becomes more predictable
- Increasing giving opens-up new possibilities with mortgage paid off
- The congregation's continued generosity is sincerely appreciated
- Council and staff will continue to monitor financial trend closely and manage within fiscal constraints

2022-2023 as transition year from Covid effects. Due to inflation, we will need to increase monthly giving to fully fund the budget.

The proposed budget is possible because we have a healthy General Fund balance, which we can use to support the overall budget while we build annual giving.

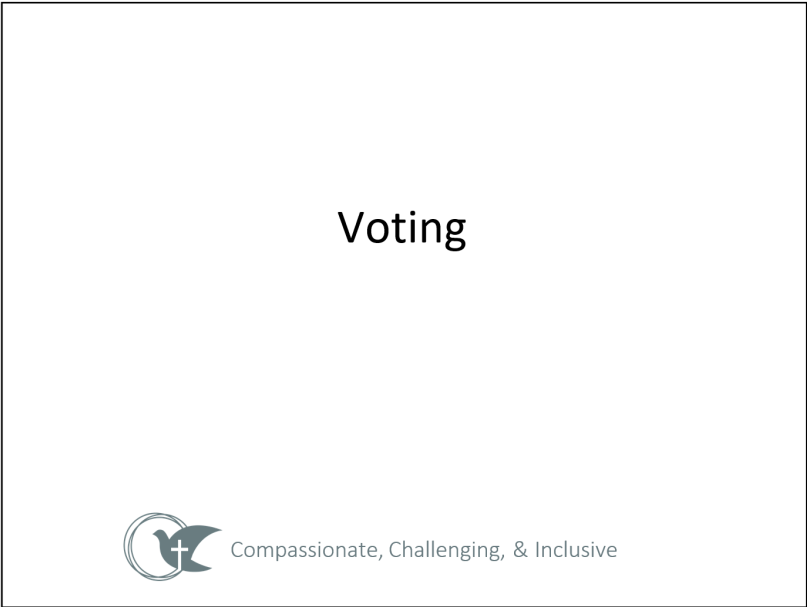
If annual giving is increased, we can vision new and creative uses for the amount would have been needed to cover the monthly mortgage payment.

Jeff closed with two invitations to the congregation:

- If you found the presentation exhilarating, there's a Finance Committee position for you!
- We are also seeking Financial Review members. This is about a 3.5 hour commitment working with our Office Manager to ensure that all records are being kept according to established practice and procedures.

No questions were offered from the floor at this time.

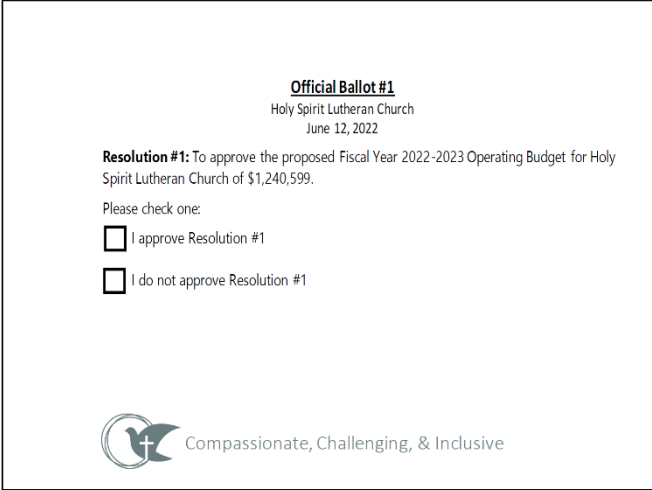
- It was announced that a Quorum had been reached and Voting could proceed.
- 101 members needed for Quorum; 110 members present.



Ballots 1 & 2 were distributed to all voting members present.

It was moved from the floor that we vote on the new Operating Budget. The motioned was seconded and the ballots collected.

Final vote was 100 approving the budget, no votes rejecting.



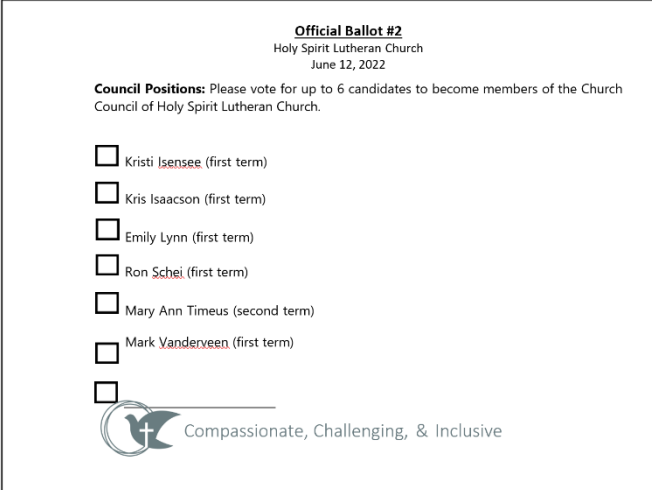
It was moved from the floor that we vote on the new Council members. The motioned was seconded and the ballots collected.

Final vote was 110 approving the full slate.

Voting was concluded at 12:50

- Question from the floor: What is the status on help for Pastor Gina over the summer? (While Pastor Katy is on sabbatical.)

Pastor Gina reported that we will be “borrowing” the pastoral intern from Salt House to preach and preside a couple of times. We will also have guest preachers: Rich Riggert, Pastor Larry and a guest from the Synod.



Closing Prayer



Pastor Gina offered the closing prayer.

The Congregational Meeting was adjourned at 1:00 P.M.

Adjourn

